

Administrative Council for Extension and Experiment Station Research Meeting

Friday, November 6, 2015, 1:00PM-2:30AM

325 Burruss Hall Conference Room

Attendance: Thanassis Rikakis, Ken Smith, Tim Hodge, Cyril Clarke, Alan Grant, Bob Smith, Saied Mostaghimi, Steve Kleiber, Ed Jones, Martin Daniel, D'Elia Chandler, Paul Winistorfer, Ed Jones, Ralph Byers, Scot Ransbottom (guest)

Agenda Items:

1. Welcome and Introductions (Thanassis Rikakis)
2. Approval of Minutes from September 3, 2015 (Ken Smith)
  - a. Minutes from the last council meeting were provided electronically with the current agenda.
  - b. Minutes approved.
3. Discussion Items
  - a. Financial Overview of Virginia Cooperative Extension and Agricultural Experiment Station (Tim Hodge)
    - i. Presentation was provided covering topics such as the VT corporate structure; VAES and VCE separation of funds and mission; program and fund structure; 229 component of the General Fund Support; Agency 229 funding sources, resource allocations, and use of funds; resources by program and sources (percentage and amount); employee distribution by type (T&R, A/P, and staff); state cost sharing; impact of institutional salary action; earmarked, restricted, and unrestricted funds; and, challenges and opportunities.
      1. Challenges were discussed to include:
        - a. High dependency on state funding that is constrained.
        - b. Federal and local funding also constrained.
        - c. Impacts of compensation.
        - d. Budget issues impact staffing levels.
      2. Opportunities were discussed to include:
        - a. State support for translational agricultural biosciences.
        - b. Enhance self-generated revenue.
        - c. Best practices in efficiency and ways to leverage technology.
        - d. Philanthropy, partnerships, and sponsorships were also discussed.
      3. Items for discussion within a future agenda include:
        - a. VCE: Improving opportunities for self-generated funding growth (short, intermediate, and long-term).
        - b. Mobilizing the constituent groups to better support the agency and its future development.
    - b. Follow-up on annual review of salary distribution by agency (Ken Smith)
      - i. Ken reported that we have received confirmation from Vet Med and CRNE but we are still awaiting confirmation from CALS.
    - c. Follow-up on wireless access for off-campus employees (Scot Ransbottom)

- i. Regarding need and rationale, network services is a 100% cost-recovery and everything has a fee structure associated with it. The fee structures are based on the expenditure requirements of the organization.
  - ii. Long-term, it is possible that this could be considered an employee benefit however, the auxiliary budget will be utilized as a short-term solution.
- 4. Agency and Dean updates were not provided due to time constraints.
- 5. Other Business
  - a. None at this time.