

**Virginia Tech Research Faculty Promotion 2019-20
Overview and Important Deadlines Summary for
Research Professorial Ranks**

I. Purpose

- Used for the promotion of research faculty into and within the professorial ranks.
- Intended to encourage professional development of research faculty, recognize excellence in research scholarship, and foster collegiality amongst the faculty of the university.
- Predictable administrative process that includes comprehensive peer review similar to the review of promotions for tenure and tenure-track faculty.

II. Process Overview

Action	Deadline
Department establishes own internal deadlines for promotion consideration during 2019-20	Fall Semester
Department head or institute director convenes departmental committee	Fall Semester
Department Head or institute director requests dossier from candidates	Fall Semester
Candidate submits dossier to departmental committee	Fall Semester
Departmental Committee conducts review with external review and faculty, as applicable, input	By January
<ul style="list-style-type: none"> • (For college departments only) Departmental Committee makes recommendation to department head • (For institutes only) Departmental Committee makes recommendation to institute director 	By January
<ul style="list-style-type: none"> • (For college departments only) Department head reviews and makes recommendation to college committee • (For college department only) College committee makes recommendation to dean or senior manager 	By January
<ul style="list-style-type: none"> • (For institutes only) Institute director reviews and makes recommendation to Vice President for Research and Innovation 	By January
Dean or senior manager reviews and makes recommendation to Vice President for Research and Innovation	By January 29
Vice President for Research and Innovation completes review	By February 25
Vice President for Research and Innovation submits promotion packets to the Office of the Executive Vice President and Provost	By March 1
Executive Vice President and Provost presents to BOV for approval	June
Vice President for Research and Innovation informs candidate	June
Effective date of promotion (CY Faculty)	July 1
Effective date of promotion (AY Faculty)	August 10