Present: Martin Daniel, Saied Mostaghimi, Alan Grant, Bob Broyden, Guru Ghosh, Tim Hodge, Theresa Mayer, Thanassis Rikakis, Ken Smith, Cyril Clarke, Paul Winistorfer

Agenda Items:

1. Welcome and Introductions (Thanassis Rikakis)

2. Approval of Meeting Minutes Approval of Minutes from November 4, 2016 (Ken Smith)
   a. Minutes from the last council meeting were provided and approved.

3. 229 Budget (Tim Hodge)
   a. Tim reviewed next year’s 229 budget. Faculty and Staff compensations were made a priority with an increase of two percent and three percent respectively.
   b. There was a five percent reduction in the 208 E&G budget and although the Agency 229 budget did not receive a specific decrease in funding, there is an underfunded salary shortfall. The plan to accommodate for this shortfall is under discussion.

4. Updates
   a. Alan Grant discussed changes to the Virginia Cooperative Extension leadership team. The changes will better align leadership and program teams.
   b. Saied Mostaghimi provided an update on the land acquisition and use in the Tidewater region. Two parcels of land were leased however, more land is needed on the Eastern Shore.
   c. Saied and Alan discussed processes related to fringe benefits. Saied proposed utilizing one-time savings from the Virginia Retirement System Prepayment for strategic investments. The deans will provide input for how to utilize the funds to meet their collective needs.
   d. The Provost noted the importance of Agency 229 to economic development. Guru Ghosh to gather working group to coordinate economic development efforts.

5. Deans – There were no updates from the Deans due to time constraints.

6. Other Business – There was no additional business.

There being no further business the meeting was adjourned.