

**Administrative Council for
Extension and Experiment Station Research Meeting**

Friday, May 1, 2020

1:30-2:30 p.m.

By Zoom

Attendees: Cyril Clarke, Paul Winistorfer, Saied Mostaghimi, Steve Kleiber, Bob Smith, Greg Daniel, Keith Goyne, Ken Smith, Ed Jones, Susan Duncan, Tim Hodge, Rebekah Gunn, Alan Grant, Elizabeth Hooper, Ken Miller

1. Welcome and Introductions (Cyril Clarke)

2. Discussion Items

a.) Approval of Meeting Minutes (Mallory Miller)

Minutes from the April 2020 meeting were provided electronically with the current agenda. The minutes were approved.

b.) Updated By-Laws (Ken Smith)

During last month's meeting, the council recommended that the AVP for Budget and Financial Planning be added to the membership, and Vice President for Finance and Chief Financial Officer be removed. The issue was tabled until the CBO could be consulted. The CBO agreed to the modification.

The by-laws were approved. The final version of the by-laws will be distributed electronically to the council.

c.) FY2021 Budget Development (Tim Hodge)

The university is currently engaged in the budget development process for the 2020-2021 fiscal year. The group discussed in some detail budget development for Agency 229 and potential scenarios anticipating that the Agency will experience a reduction in state.

3. Updates

a.) Virginia Cooperative Extension (Ed Jones)

Ed Jones reported that VCE has been able to pivot to virtual learning which has resulted in more people participating and being reached by VCE. VCE is also putting together COVID-19 public health and safety guidelines for county offices as they begin to reopen.

Ed shared that about a week ago, 4-H teen leadership met virtually and had a successful themed spirit week. 4-H and other VCE summer programming have either been canceled or transitioned to online formats. Ed is continuing to communicate to VCE entities that university employees are only able to be present for essential work.

b.) Agricultural Experiment Station (Saied Mostaghimi)

Saied reported that the ARECs are transitioning well to the new normal created by COVID-19.

Saied shared that there are several projects being funded across Agency 229 units related to COVID-19. Proposals were developed as part of the effort with the host pathogens and infectious disease group. The hope is to create a host pathogens and infectious disease center in the future.

c.) Deans

Paul Winistorfer reported that a \$25M NSF project will begin in a few months. The project will be a significant piece of the College of Natural Resources and Environment's research portfolio for the next five years.

Paul shared that essential field work is on-going for the college. The college is adhering to public health and safety guidelines while working in the field.

Greg Daniel reported that the College for Veterinarian Medicine is working with the School of Medicine to develop protocols and a path forward for reengaging students back into the clinical environment this fall.

Currently, the veterinary hospital has been reduced to emergency cases, but will be reopening for elective care per the state's guidelines for healthcare providers.

Alan Grant reported that he is impressed with the resiliency shown by the College of Agriculture and Life Sciences' students, faculty, and staff to address COVID-19 emergency challenges.

The college is continuing to finalize strategic planning efforts by engaging internal and external stakeholders to discuss not only immediate plans related to the COVID-19 emergency, but also to focus on long-term planning for the college.

4. Other Business

Elizabeth Hooper provided a legislative update. She shared that there is likely to be a budget cut for higher education from the state. However, details have yet to be released.

Rebekah Gunn shared that law makers are working on a potential second CARES ACT to possibly provide additional funding to the state and local entities.