

# **Administrative Council for Extension and Experiment Station Research Meeting**

**Friday, February 1, 2019**

**1:30 – 3:00 PM**

## **130 Burruss Hall Conference Room**

Present: Alan Grant, Greg Daniel, Dennis Dean, Tim Hodge, D'Elia Chandler, Bob Smith, Saied Mostaghimi, Steve Kleiber, Cyril Clarke, Gary Sherman, Ben Grove, Susan Duncan, Ken Smith, Bob Broyden

### **Agenda**

1. Welcome and Introductions (Cyril Clarke)
2. Discussion Items
  - a. Review and Approval of Minutes (Mallory Miller)  
Minutes from the September 7, 2018 and December 7, 2018 meetings were provided electronically with the current agenda. The minutes were approved.
  - b. Verification of Personnel Percentage Time Splits (Ken Smith)  
Annually the Provost Office provides a report detailing the allocation of time for Agency 229 faculty. Ken Smith reviewed the Agency 229 Allocation of Time Confirmation Report Summary with the membership and the funding splits were approved.
  - c. Agency 229 Capital Outlay Plan (Bob Broyden)  
Bob Broyden, Associate VP for Capital Assets and Financial Management, provided an overview of the university's capital outlay plan process and an update on the Agency 229 Capital Outlay Plan.

The Provost invited Bob to attend the March Administrative Council meeting to provide another update on Agency 229 capital projects.

3. Updates
  - a. Virginia Cooperative Extension (Ben Grove)  
The Annual VCE Winter Conference will be held in February virtually. Ben noted that the annual conference alternates holding the conference in-person and virtually.
  - b. Agricultural Experiment Station (Saied Mostaghimi)

Saied Mostaghimi reported that annual AREC winter meeting and tour is scheduled for February 28, 2019. Attendees will visit 11 ARECs plus the Equine and Swine Centers.

AES is in the final stages of candidate screening for the superintendent of the Virginia Tech Shenandoah Valley Agricultural Research and Extension Center. Candidates will visit campus in early March.

Saied reported that the WeatherStem website is live. The WeatherStem project started in Florida and focuses on educating public school children on the weather. AES worked to develop a network of weather stations that can inform the general public as well as provide data to faculty.

c. Deans

Greg Daniels reported that the College of Veterinarian Medicine hired a Large Animal Clinical Sciences department head to start on July 1, 2019. Also the Food Animal group had beef produces visit labs and the visit was very well attended.

Alan Grant reported that the College of Agriculture and Life Sciences hired a new department head for the Department of Agricultural, Leadership, and Community Education to start on July 1, 2019.

d. Office VP Research and Innovation

Gary Sherman reported that the Office of the Vice President for Research and Innovation will be hosting programs to understand and enhance funding relationships with federal funding agencies.

4. Other Business

a. Composting Facility

Saied Mostaghimi reported that the Composting Facility working group has been engaging with Capital Assets and Financial Management to develop a holistic business plan.