

**Administrative Council**  
**for**  
**Extension and Experiment Station Research Meeting**

Friday, June 6, 2023  
1:30-3:00 p.m.  
130 Burruss Hall Conference Room

**AGENDA**

Attendees: Paul Winistorfer, Jeff Earley, Steve Kleiber, Brennan Shepard, Guru Ghosh, Alan Grant, Cyril Clarke, Don Taylor, Dan Sui, Dan Givens, Tim Hodge, Bob Broyden, Mike Gutter, Caroline Buscaglia, Rebekah Gunn, Mallory Miller, Ken Miller, Kang Xia

1. **Welcome and Introductions (Cyril Clarke)**
  
2. **Discussion Items**
  - a.) **Approval of Meeting Minutes (Mallory Miller)**

The May meeting minutes were reviewed electronically with the agenda. The council approved the minutes.
  
  - b.) **NIFA Research Facilities Act Program (Bob Broyden)**

The council discussed briefly the NIFA Research Facilities Act Program. Universities are limited to one proposal. The deadline for submission is July 7, 2023. The colleges will submit a one-pager of concepts for proposal with primary contact information for Dan Sui's, Vice President for Research and Innovation, review.
  
  - c.) **Agency 229 Capital Projects Update (Bob Broyden)**

Bob Broyden provided an update on Agency 229 capital projects. The capital budget submission is due on June 22, 2023. Bob shared that the Center Woods project is in the package for resubmission.
  
3. **Unit Updates**
  - a.) **Virginia Cooperative Extension**

Mike Gutter shared that he and others are continuing to engage stakeholders in discussions, including elected officials. The budget requests are intended to respond to feedback from discussions. VCE is working on strategic planning efforts to identify strengths and focus points including work force development.
  
  - b.) **Agricultural Experiment Station**

Kung Xia shared that last month Governor Youngkin signed the Controlled Environment Agriculture bill at the Shenandoah Valley AREC. The Governor was supportive of Virginia Tech's contributions and spoke about innovation in agriculture.
  
  - c.) **Deans**

Dan Givens, dean of the College of Veterinary Medicine, shared that Suzanne Youngkin will be the keynote speaker at the Equine Performance

Center ribbon cutting ceremony in December.

Paul Winistorfer, dean of the College of Natural Resources and Environment, shared that the college is finalizing the search for the Forestry Department Head.

Alan Grant, dean of the College of Agriculture and Life Sciences, shared that Mary Burrows will start as the Associate Dean for Research and Director of VAES on July 10, 2023. Dr. Burrows joins the university from Montana State University.