

## **Administrative Council for Extension and Experiment Research Meeting**

**Friday, November 1, 2019**

**1:30 – 3:00 PM**

**130 Burruss Hall Conference Room**

### **Agenda**

Attendees: Saied Mostaghimi, Ben Grove, Greg Daniel, Keith Goynes, Alan Grant, Ralph Byers, Elizabeth Hooper (via Zoom), Rebekah Gunn, Tim Hodge, Ken Smith, Don Taylor

#### **1. Welcome and Introductions (Alan Grant)**

#### **2. Discussion Items**

##### **a. Approval of Meeting Minutes (Mallory Miller)**

Minutes from the October meeting were provided electronically with the current agenda. The minutes were approved.

##### **b. Composting Facility Next Steps (Ken Smith)**

Ken reported that the Office for Capital Assets and Financial Management (CAFM) were engaged in developing a business plan but there were some challenges identified related to scope that prevented the full development of the business plan. Ken will reengage CAFM and will report back to the group in a future meeting.

##### **c. Agency 229 Internal Faculty and Staff Salaries (Ken Smith)**

The Provost convened an ad hoc committee last year to address challenges associated with an internal, university funded salary merit increase. The most recent merit salary increase was supported by the state and therefore did not create the same challenges.

The ad hoc committee report will be reviewed and discussed in an upcoming meeting.

#### **3. Updates**

##### **a. Virginia Cooperative Extension (Ben Grove)**

- i. This week VCE held fall district conferences round the state.
- ii. The first youth and family summit was a successful event. VCE will continue to invest in this effort going forward.

##### **b. Agricultural Experiment Station (Saied Mostaghimi)**

- i. The AREC annual meeting was held at the Tidewater AREC.
- ii. An AES program that provides different types of experiential learning experiences for undergraduates received renewed funding for the next five years. The program is a collaboration between Biochemistry and three ARECS.

##### **c. Deans**

- i. Greg Daniel reported that the College for Veterinary Medicine dean search is complete and an announcement is forthcoming.
- ii. Alan Grant reported that Virginia Tech hosted the annual Gap Report launch. It was a successful event that provided global visibility for the university. One outcome from the Gap Report launch is that a Virginia Tech faculty member was asked to present to the Food and Agriculture Organization at the State Department. Additionally, the GAP leadership council will meet on the Blacksburg campus in February to engage in visioning for the GAP report and GAP initiative.

**d. OVPRI**

- i. Don Taylor reported that Luiz DaSilva was named the inaugural executive director for Commonwealth Cyber Initiative.

**4. Other Business**

- a. The annual confirmation of effort distribution between the university division, VCE, and AES has been distributed to the three colleges electronically.